



12 Month | Quality Improvement Record

GOAL SETTING	
<p>NOTE: This document can be used for ONE "Practice Incentive Payment Quality Improvement (PIP QI)" Quarter or is suitable for a 12-month strategic approach</p> <p>This record can also be used to assist with preparation for RACGP Accreditation</p>	
Practice name:	PIP QI Quarter/s:
Record completed by:	Date:
<p>Focus Area & Aim What are you trying to achieve? What is your goal? Use Specific, Measurable, Achievable, Relevant, Time-based, Agreed (S.M.A.R.T.A) goals. <i>Example:</i> Our practice would like to increase clinical coding/recording of smoking status, weight, alcohol intake and physical activity in each patient's clinical record within the next 3/6/9/12 months.</p>	
<p>What are the ways that you can review and measure the activity? <i>Example:</i> The practice nurse can use the Primary Health Network practice dashboard (or run a CAT 4 report in PEN CS) to observe the baseline data. This can be reviewed at monthly intervals and at the end of the PIP QI Quarter.</p> <p><i>*PCIO TIP* insert image of baseline data or scan dashboard report and attach to this document. Your PCIO can help with this if you need.</i></p>	
<p>IDEAS What activities and changes can you make to help you reach your GOAL? Develop ideas that you would like to test towards achieving your goal. Use the S.M.A.R.T.A approach when developing your ideas. <i>Example:</i> By August 2021, record 100% allergy status for all active patients.</p>	
<p>Idea 1. What is your area for improvement? What level of improvement are you aiming to achieve? What is the timeframe?</p>	<p>Focus Area:</p> <p>Aim:</p> <p>Timeframe:</p>
<p>Idea 2.</p>	<p>Focus Area:</p> <p>Aim:</p> <p>Timeframe:</p>
<p>Idea 3.</p>	<p>Focus Area:</p> <p>Aim:</p> <p>Timeframe:</p>
<p>Idea 4.</p>	<p>Focus Area:</p> <p>Aim:</p> <p>Timeframe:</p>



Quality Improvement

Plan, Do, Study, Act (PDSA) Cycle

<p>PDSA 1 <i>(From idea 1, 2, 3,4 on page.1)</i></p>	
<p>PLAN <i>Who is going to undertake this activity? When are they going to do it? What resources/software will they need?</i></p>	<p>Who:</p> <p>When:</p> <p>Where:</p> <p>Data to be collected:</p> <p>Data predictions:</p>
<p>DO (DID) <i>Was the plan executed? Were there any unexpected events or problems? Record data.</i></p>	
<p>STUDY <i>Review actions and reflect on outcome. Compare to predictions</i></p>	
<p>ACT <i>What now? What will you take forward? What is the next step?</i></p>	



Quality Improvement

Plan, Do, Study, Act (PDSA) Cycle

<p>PDSA 2 <i>(From idea 1, 2, 3,4 on page.1)</i></p>	
<p>PLAN <i>Who is going to undertake this activity? When are they going to do it? What resources/software will they need?</i></p>	<p>Who:</p> <p>When:</p> <p>Where:</p> <p>Data to be collected:</p> <p>Data predictions:</p>
<p>DO (DID) <i>Was the plan executed? Were there any unexpected events or problems? Record data.</i></p>	
<p>STUDY <i>Review actions and reflect on outcome. Compare to predictions</i></p>	
<p>ACT <i>What now? What will you take forward? What is the next step?</i></p>	



Quality Improvement

Plan, Do, Study, Act (PDSA) Cycle

<p>PDSA 3 <i>(From idea 1, 2, 3,4 on page.1)</i></p>	
<p>PLAN <i>Who is going to undertake this activity? When are they going to do it? What resources/software will they need?</i></p>	<p>Who:</p> <p>When:</p> <p>Where:</p> <p>Data to be collected:</p> <p>Data predictions:</p>
<p>DO (DID) <i>Was the plan executed? Were there any unexpected events or problems? Record data.</i></p>	
<p>STUDY <i>Review actions and reflect on outcome. Compare to predictions</i></p>	
<p>ACT <i>What now? What will you take forward? What is the next step?</i></p>	



Quality Improvement

Plan, Do, Study, Act (PDSA) Cycle

<p>PDSA 4 <i>(From idea 1, 2, 3,4 on page.1)</i></p>	
<p>PLAN <i>Who is going to undertake this activity? When are they going to do it? What resources/software will they need?</i></p>	<p>Who:</p> <p>When:</p> <p>Where:</p> <p>Data to be collected:</p> <p>Data predictions:</p>
<p>DO (DID) <i>Was the plan executed? Were there any unexpected events or problems? Record data.</i></p>	
<p>STUDY <i>Review actions and reflect on outcome. Compare to predictions</i></p>	
<p>ACT <i>What now? What will you take forward? What is the next step?</i></p>	