PRIMARY HEALTH NETWORK

Register now for Capacity Tracker

NEW! PPE REQUEST & VACCINE MODULE RELEASED

Capacity Tracker

In preparation for the rollout of COVID and influenza vaccines, a new vaccine module has been released in Capacity Tracker.

Capacity Tracker is a free, secure online communication tool capturing real-time General Practice (GP), Aboriginal Medical Service (AMS) and Residential Aged Care Facility (RACF) workforce and resource data, including:

- Vaccine stocks available by location
- Authorised practices and immunisation locations
- Immunisers available by location
- Residential Aged Care Facility staff and patients vaccinated (and declining to be vaccinated)

Awareness of vaccine supply, resourcing issues, and visibility of the location of authorised immunisers, enables effective PHN support by:

- redistributing vaccines (if required),
- promoting locations where vaccines are available,
- tailoring communications in response to vaccination progress across the region (including particularly high or low rates of immunisation), and
- advocating for General Practices, Aboriginal Medical Services, Residential Aged Care Facilities and the community.

Register now for Capacity Tracker at **au.capacitytracker.com**

SUCCESS STORIES

Working with RACGP, the PHN fast-tracked a locum to support a regional GP facing a period of being unable to service the community, hospital and RACF

PPE REQUESTS

PPE

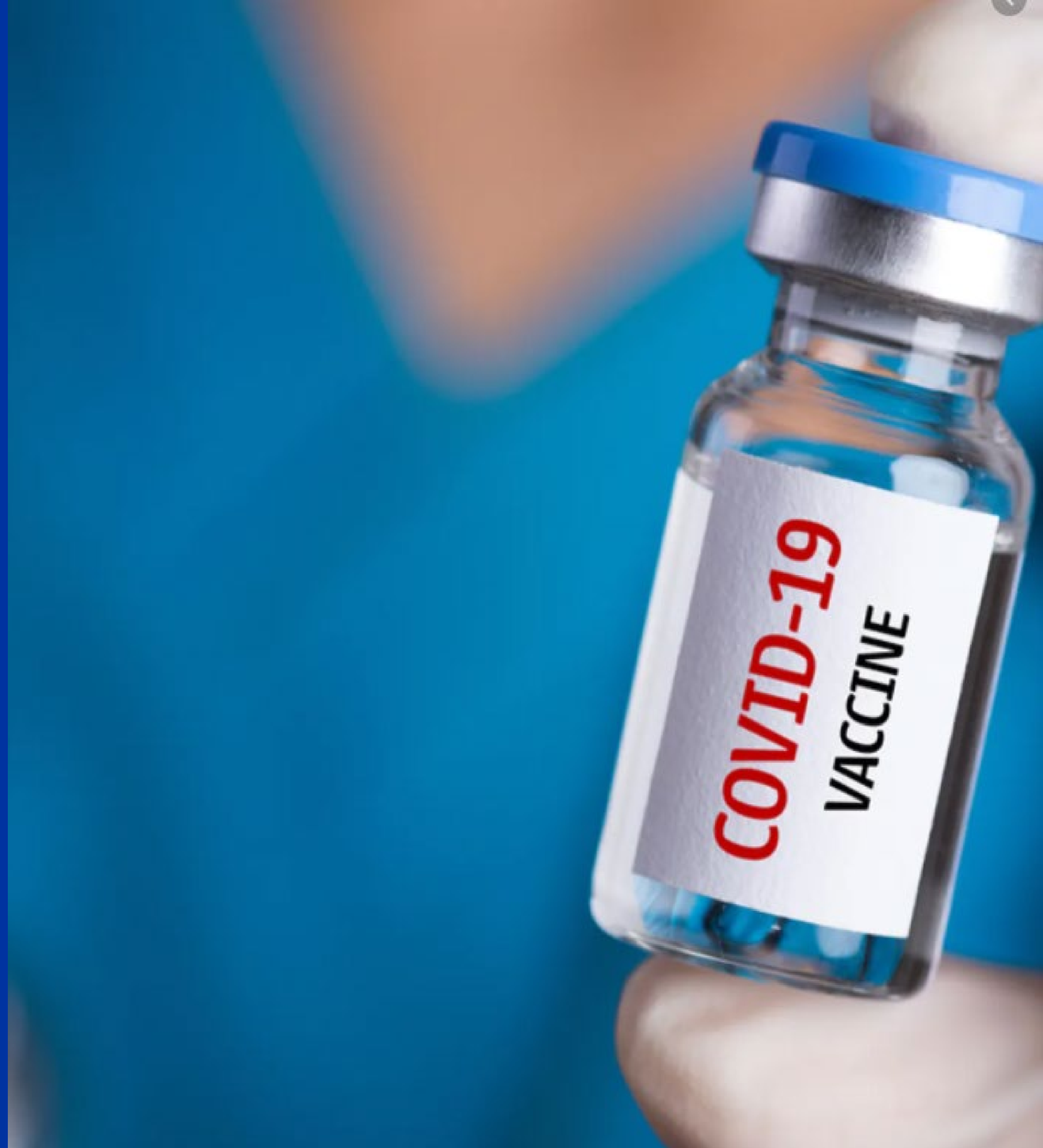
You can now also request emergency mask supplies under the “Business continuity” tab.

PRIMARY HEALTH NETWORK

A TEAM APPROACH FOR GENERAL PRACTICE IN PREPARING FOR THE ROLLOUT OF THE COVID-19 VACCINE

11th March, 2021

WE ACKNOWLEDGE THE TRADITIONAL OWNERS & CUSTODIANS OF THE LAND THAT WE LIVE & WORK ON AS THE FIRST PEOPLE OF THIS COUNTRY.



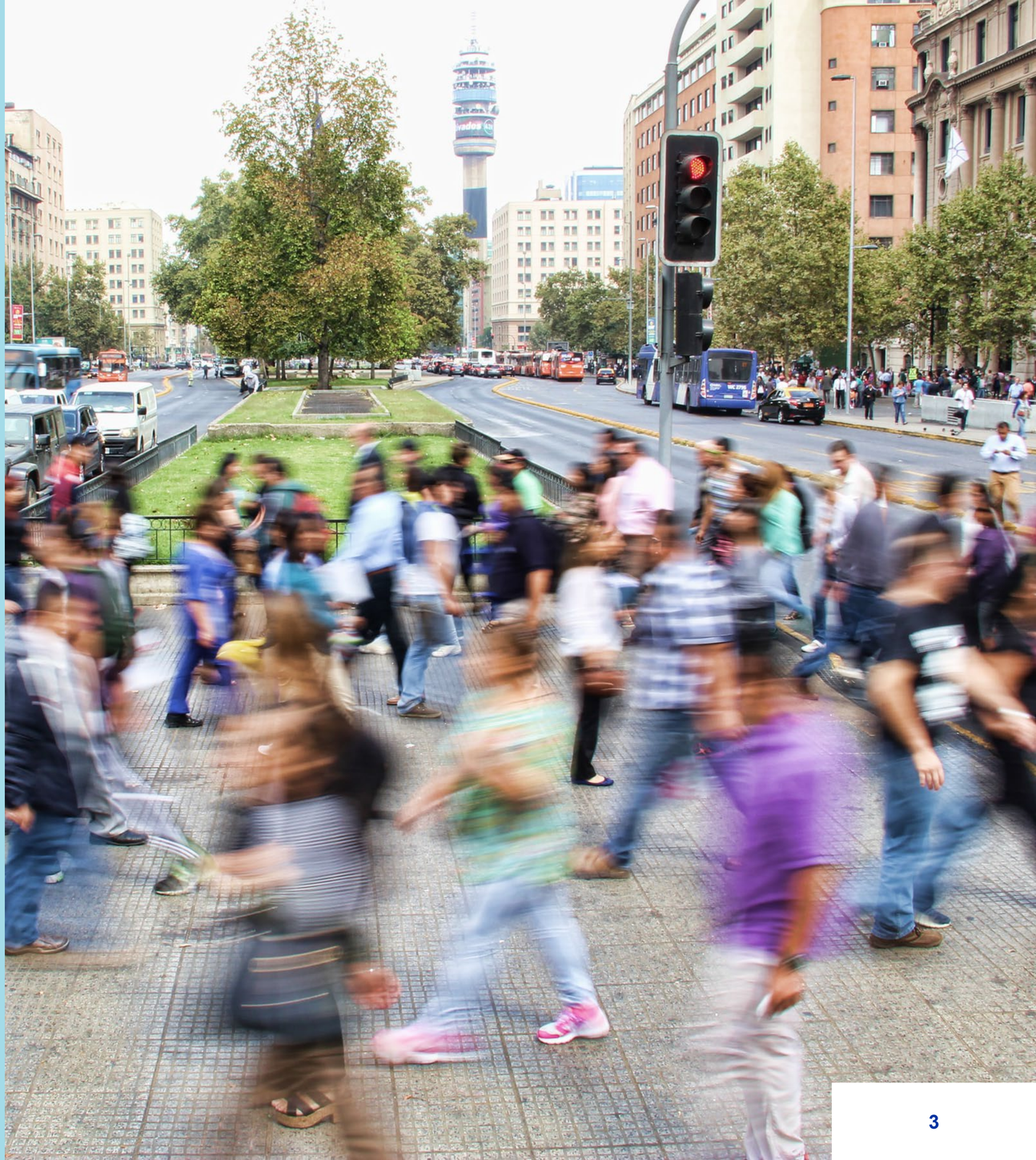
LEARNING OUTCOMES

1. Identifying tasks of focus for each role in Practice

2. Logical small steps to ensure your practice is ready to roll out COVID-19 Vaccination program

3. Stratifying your patients to meet the National phased roll out of the COVID-19 vaccination program

4. Provide a package of resources and tools to help your Practice prepare for immunisation clinics



PRIMARY CARE IMPROVEMENT

PRIMARY HEALTH NETWORK

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General Practice preparedness for COVID-19 vaccine rollout

Part 1: A team approach for general practice in preparing for the rollout of the COVID-19 vaccine

	Questions to ask	Links to resources	Action List
Admin MPA	**Cold Chain:** Have all admin staff completed the Cold Chain online training module and provided certificate to Practice Manager?	Vaccine Storage and Cold Chain Management	
Practice Manager	**Demographics:** Are we updating demographic data for every patient at every visit?	TopBar PenCS	
	Cold Chain: Has the PM completed the Cold Chain online training module certificate?	Vaccine Storage and Cold Chain Management	
	Strive for 5: Has a staff member completed the Annual Strive for 5 Self Audit? When is your Annual Strive for 5 Self Audit due?	Strive for 5, self-audit National vaccine storage guidelines "Strive for 5" (3rd ed)	
Practice Nurse	**Cold Chain:** Have all Practice Nurses completed the Cold Chain online training module and provided certificate to Practice Manager?	Online training module: Vaccine Storage and Cold Chain Management Cold Chain Toolkit for Immunisation Providers National vaccine storage guidelines "Strive for 5" (3rd ed)	
	Anaphylaxis: Have the contents of your anaphylaxis response kit been checked to ensure they are up to date?	To manage anaphylaxis: Australian Immunisation Handbook Preparing an anaphylaxis response kit	
GP	**Allergy status:** Do all patients have their allergy status recorded?	Social and Lifestyle history Template	
	Individual PRODA account: Have you granted delegation to relevant staff to view the AIR?	PRODA (Provider Digital Access) Managing Delegations in HPOS	

Sign and date (once all steps completed): _____

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General Practice preparedness for COVID-19 vaccine rollout

Part 2: A team approach for general practice in preparing for the rollout of the COVID-19 vaccine

	Questions to ask	Links to resources	Action List
Admin & MPA	**COVID-19 Vaccination Training Program:** Have all admin staff completed the Covid-19 vaccination training modules and provided certificates to Practice Manager?	COVID-19 Vaccination Training Program	
	Ethnicity: Is Indigenous status recorded for all of our patients?	Indigenous Identification Brochure	
Practice Manager	**COVID-19 Vaccination Training Program:** Have you completed the Covid-19 vaccination training modules and stored a copy of the certificates?	COVID-19 Vaccination Training Program	
	Power outage equipment: Have we considered our backup power supply to reduce any potential loss of data?	RACGP Computer and information security standards for general practice	
Practice Nurse	**Power outage equipment:** Do we have alternative monitored vaccine storage arrangements in the event of power or refrigerator failure?	Managing a power failure	
	My Health Record (MHR): Are all our nurses set up and trained to view and upload to My Health Records?	My Health Record in Nursing	
GP	**My Health Record (MHR):** Are all GPs set up and trained to view and upload to MHR?	My Health Record for General Practitioners Software Summary Sheets	

Sign and date (once all steps completed): _____

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General Practice preparedness for COVID-19 vaccine rollout –

Part 3: A team approach for general practice in preparing for the rollout of the COVID-19 vaccine

	Questions to ask	Links to resources	Action List
Admin & MPA	**Demographic data:** Have you recorded occupation for all patients? To identify those occupations identified in National rollout strategy	• National rollout strategy	
Practice Manager	**AusVax Safety:** Have you registered for AusVax Safety?	• Australia's COVID-19 vaccine safety monitoring system • Active vaccine safety surveillance	
	Culturally and linguistically diverse (CALD) services: Have you registered all practitioners for TIS and NRS? Do all staff know how to access?	• Translating and Interpreting Service (TIS) • National Relay Service (NRS)	
Practice Nurse	**Emergency trolley:** Have you prepared a checklist for emergency equipment?	• RACGP Standards for general practices (5th ed)	
GP	**Emergency scenario training:** Have you considered practicing an emergency scenario?	• Managing Emergencies in General Practice • ANZCOR Guideline 8 - Cardiopulmonary Resuscitation	

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General Practice preparedness for COVID-19 vaccine rollout

Part 4: A team approach for general practice in preparing for the rollout of the COVID-19 vaccine

	Questions to ask	Links to resources	Action List
Admin & MPA	Contribute to team planning meeting: to discuss COVID-19 communication strategy	Practice Communication Strategy template	
Practice Manager	Organise a meeting to develop COVID-19 vaccination team, and to develop a patient communication strategy	Site requirements for COVID-19 vaccination clinics	
	PENCAT recipes: assess data to identify high risk patients in your patient population.	COVID-19 PENCAT recipes	
Practice Nurse	AIR: Are you confident to access and using the Australian Immunisation Register (AIR)?	AIR eLearning	
	Contribute to team planning meeting: to discuss COVID-19 communication strategy	Practice Communication Strategy template	
GP	Approve COVID-19 communication strategy for practice staff	Practice Communication Strategy template	
	Familiarise yourself with the decision-making tool for pregnancy and breastfeeding	COVID-19 vaccination decision guide for women who are pregnant, breastfeeding, or planning pregnancy	

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General Practice preparedness for COVID-19 vaccine rollout

Part 5: A team approach for general practice in preparing for the rollout of the COVID-19 vaccine

	Questions to ask	Links to resources	Action List
Admin & MPA	Are all staff providing a consistent response to patient enquiries regarding bookings, vaccine information and vaccine eligibility?	COVID-19 vaccine eligibility checker COVID-19 vaccine advertising poster – how to stay informed	
Practice Manager	Are we registered for PHN Capacity Tracker with at least 2 staff members confident in accessing and updating it as needed?	Register for Capacity Tracker Capacity Tracker information	
	Is our practice familiar with TGA rules regarding advertising of COVID-19 vaccines?	TGA rules regarding advertising of COVID-19 vaccines	
Practice Nurse	Have all Nurses completed mandatory COVID-19 vaccine training, including the module for GP specific vaccine and provided a copy of the training certificate to the PM?	COVID-19 Vaccination Training Program	
GP	Are all GP's familiar with the COVID-19 vaccine decision-making tool for frail older people, including those in RACF's?	COVID-19 vaccination decision guide for frail older people, including those in RACF's	
	Are all GP's familiar with the RACGP advice regarding COVID-19 vaccine information and mandatory training and provided a copy of the training certificate to the PM?	RACGP COVID-19 vaccine information for GPs	

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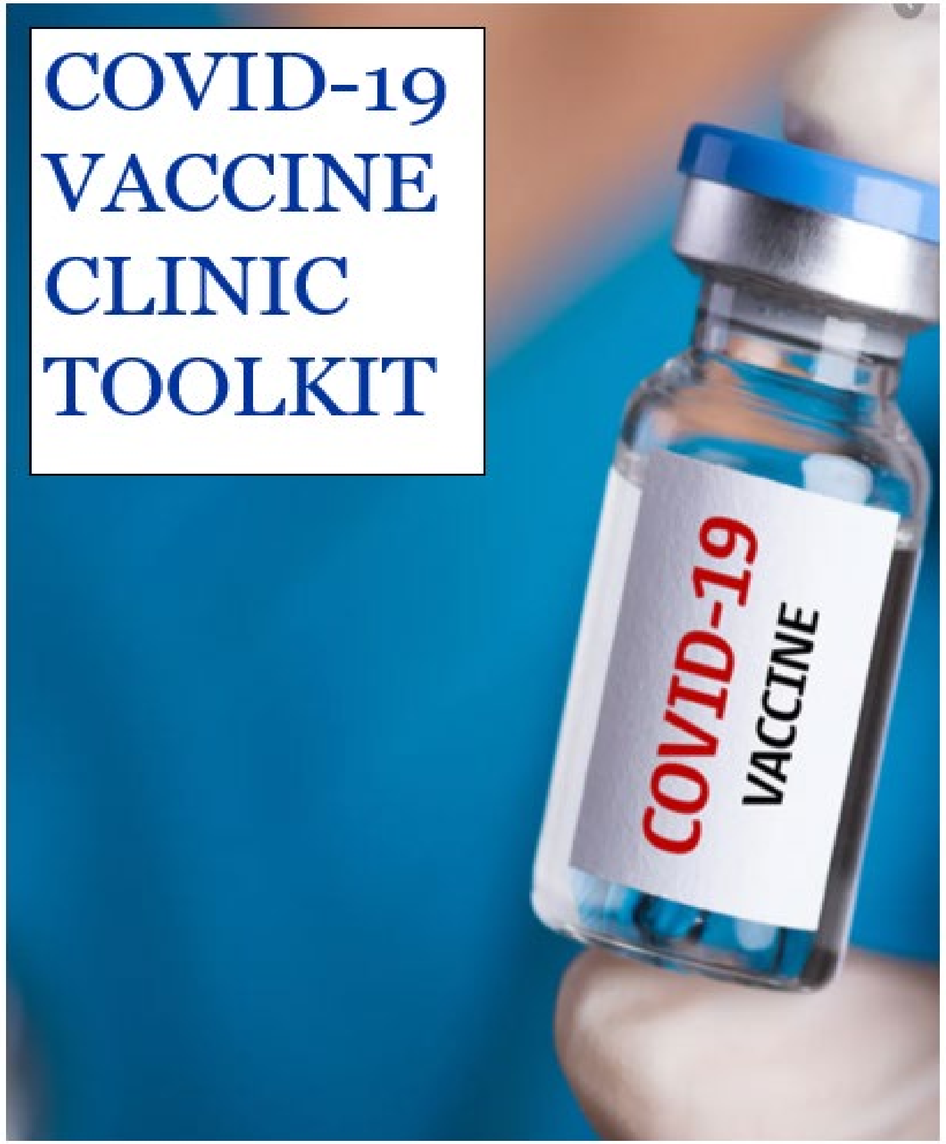
thephn.com.au/programs-resources/covid-19-vaccine-general-practice-preparedness



Last updated March 2021

COVID-19 vaccine toolkit will be available on the PHN website next week

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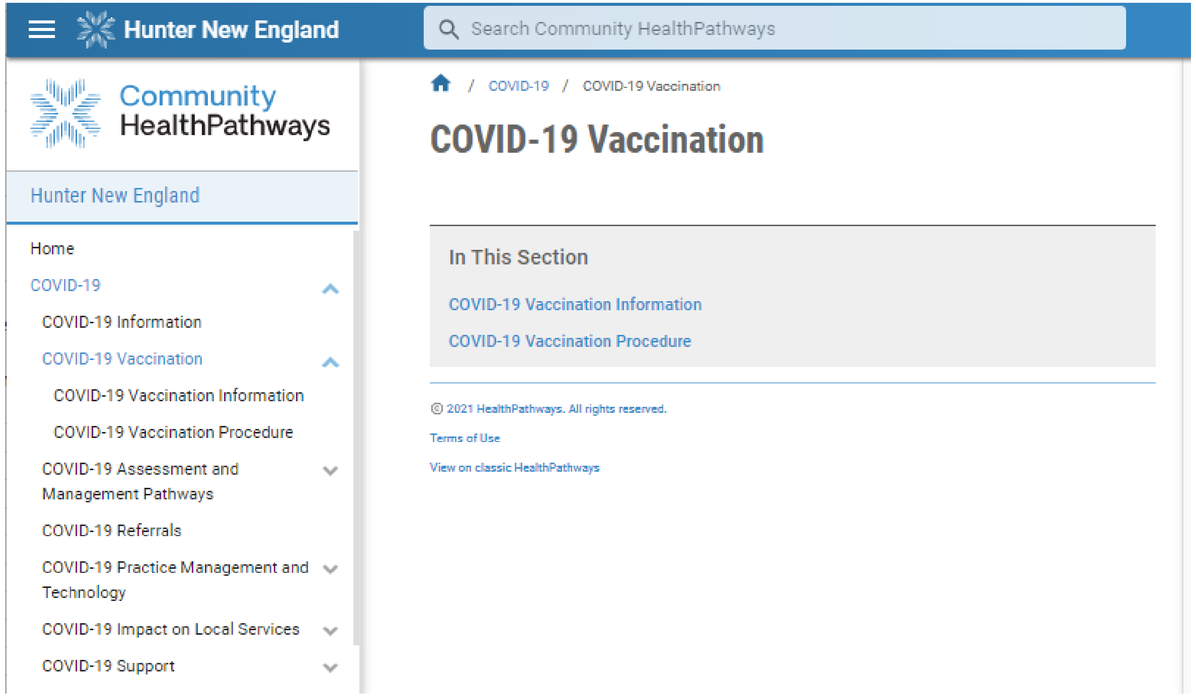
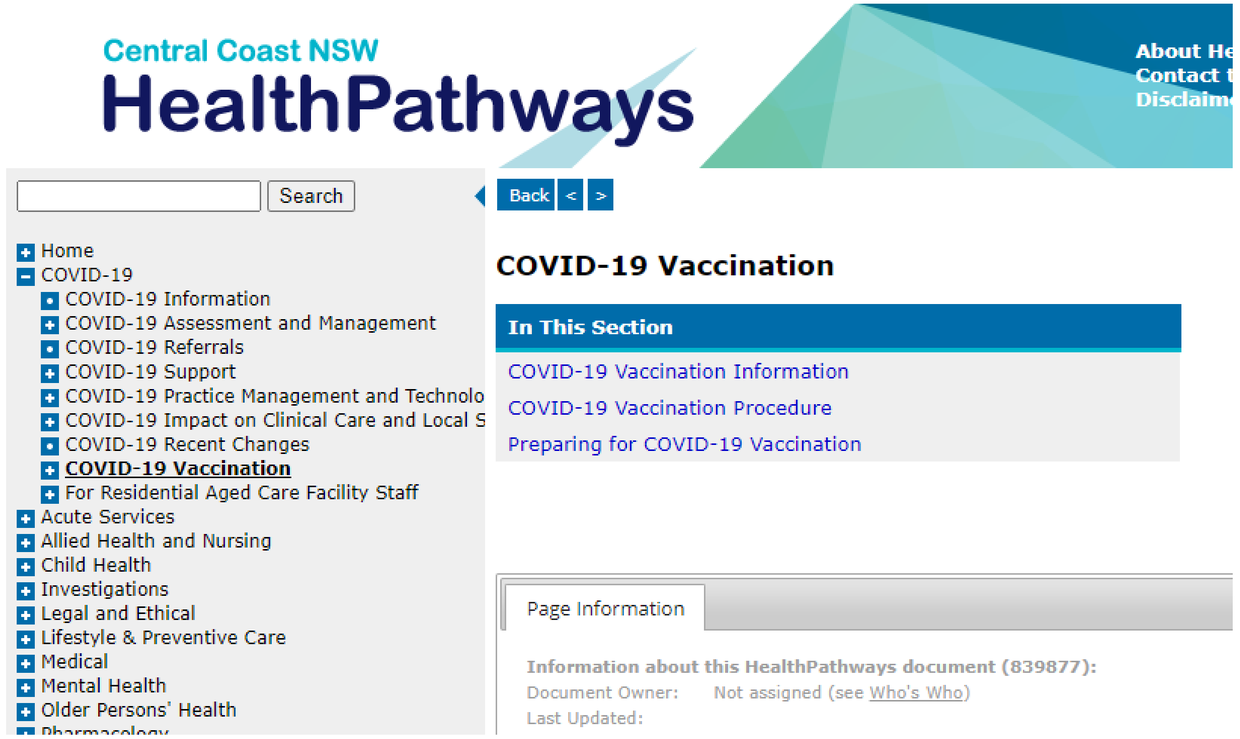
Community HealthPathways – clinical pathways

Hunter New England



https://hne.communityhealthpathways.org/
Username: hnehealth
Password: p1thw1ys

Central Coast



https://centralcoast.healthpathways.org.au
Username: centralcoast
Password: 1connect

covid19vaccinationtraining.org.au

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Keep Calm

YOU'VE GOT THIS!

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www.health.gov.au/resources/publications/covid-19-vaccination-australias-covid-19-vaccine-national-roll-out-strategy

COVID-19 vaccine national roll-out strategy

COVIDSAFE

Phase 1a – up to 1.4m doses

Ongoing

Quarantine and border workers	70,000
Frontline health care worker sub-groups for prioritisation	100,000
Aged care and disability care staff	318,000
Aged care and disability care residents	190,000
Total	**678,000**

Phase 1b – up to 14.8m doses

Elderly adults aged 80 years and over	1,045,000
Elderly adults aged 70-79 years	1,858,000
Other health care workers	953,000
Aboriginal and Torres Strait Islander people > 55	87,000
Younger adults with an underlying medical condition, including those with a disability	2,000,000
Critical and high risk workers including defence, police, fire, emergency services and meat processing	196,000
Total	**6,139,000**

Phase 2a – up to 15.8m doses

Adults aged 60-69 years	2,650,000
Adults aged 50-59 years	3,080,000
Aboriginal and Torres Strait Islander people 18- 54	387,000
Other critical and high risk workers	453,000
Total	**6,570,000**

Phase 2b – up to 16m doses

Balance of adult population	**6,643,000**
Catch up any unvaccinated Australians from previous phases	

Phase 3 – up to 13.6m doses

< 18 if recommended	**5,670,000**

Population numbers are current estimates for each category.

covid-vaccine.healthdirect.gov.au/eligibility

Australian Government
Department of Health

COVID-19 VACCINATION

Vaccine Eligibility Checker

Check to see if you can book a COVID-19 vaccination yet.

You can do this for yourself or another person.

START

In our rollout, COVID-19 vaccines will be available in phases. Groups of people get the vaccination at different times.

The groups are Phase 1a, Phase 1b, Phase 2a, Phase 2b and Phase 3.

Learn more about the vaccination phases and eligibility

Learn more about COVID-19 vaccines and the vaccination program

vaccine@thephn.com.au

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