

HNECC Board Meeting Executive Summary – 12th October 2020



Meeting name: HNECC Board of Directors

Date: 12/10/2020

Time: 10.00am

Venue: PHN Newcastle and via Microsoft Teams

Acknowledgement of Country – Jane Schwager

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 10 th August 2020 were accepted as a true and accurate record.
Chair’s Introduction	<ul style="list-style-type: none"> The Board Chair acknowledged the terrific work of PHN staff over the past year, noting that the COVID-19 pandemic is likely to continue to impact the organisation over the next 12-months. It was noted that Closing the Gap targets will be a focus for the PHN going forward.
CEOs Report	<ul style="list-style-type: none"> The CEO Report was tabled and summary of the key areas of focus was provided.
Rural Workforce Concept	<ul style="list-style-type: none"> A Briefing Paper on the Rural Workforce Concept and the updated Consultation Paper was tabled and an overview from the discussion with the Department representatives was provided. There was discussion regarding the challenges in attracting GPs to rural regions and the different dynamics in the New England North West (NENW) sub-region. <p>MOTION: That the Board endorses the updated Rural Health Concept Paper as recommended by the SIRDP Sub-committee. Motion unanimously CARRIED</p>
Constitution Review	<ul style="list-style-type: none"> A Briefing Paper on the Constitution Review and version 3 of the draft HNECC Constitution were tabled, and the proposed amendments were discussed. <p>MOTION: That the Board endorses the finalisation of the draft v3 HNECC Limited Constitution as recommended by the Remuneration and Governance Sub-Committee, for adoption by Members. Motion unanimously CARRIED</p>
Approval of Annual Financial Statements	<ul style="list-style-type: none"> A Briefing Paper on the 30 June 2020 Annual Financial Statements, the Financial Statements, PKF Closing Report, and Management Representation Letter were tabled. It was advised that the FAR Sub-committee met with the Auditors on 28 September to review the Financial Statements in detail and are recommending approval by the Board. <p>MOTION: That the Board:</p>

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	<ol style="list-style-type: none"> 1. Approves the Annual Financial Statements for the year ended 30 June 2020 for signing and adoption. 2. Endorses two (2) Directors to sign the Directors' Report. 3. Endorses two (2) Directors to sign the Directors' Declaration. <p>Motion unanimously CARRIED</p>
Board Strategic Indicators	<ul style="list-style-type: none"> • A Briefing Paper on the proposed Strategic Indicators for COVID Recovery, HealthPathways, and Primary Care Improvement for the 2020/21 financial year was tabled and discussed. <p>MOTION: That the Board endorses the proposed Strategic Indicators for the 2020/21 financial year for:</p> <ol style="list-style-type: none"> 1. COVID Recovery 2. Performance, Integration & Communities 3. Primary Care Improvement <p>Motion unanimously CARRIED</p>
After Hours Needs Assessment	<ul style="list-style-type: none"> • A Briefing Paper on the After Hours Needs Assessment was tabled, noting that the full report has been provided to the Board via a link in the paper. • The Board agreed that it is an excellent report and congratulated the staff involved. • The next steps were discussed.
Indigenous Mental Health Procurement Approach	<ul style="list-style-type: none"> • A Briefing Paper on the altered approach to upcoming Indigenous Mental Health (IMH) procurement was tabled, noting that the approach has been endorsed by the SQP Sub-committee.
Healthy Weight Initiative RCT	<ul style="list-style-type: none"> • A Briefing Paper on the Healthy Weight Initiative Randomised Control Trial, the Executive Summary, and the HMRI Report were tabled and discussed. It was advised that recommendations are being developed based on the report which will be presented to the SIRDP Sub-committee at their next meeting for consideration.
Board Strategic Scorecard	<ul style="list-style-type: none"> • The Board Strategic Scorecard was tabled and noted.
Finance Report	<ul style="list-style-type: none"> • The Financial Statements for the period ended 30 September 2020 were tabled and a summary was provided. <p>MOTION: That the HNECC Board endorses the Financial Statements for the period ended 30 September 2020.</p> <p>Motion unanimously CARRIED</p>
Risk and Compliance	<ul style="list-style-type: none"> • The Risk and Compliance Report was tabled along with:

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Report	<ul style="list-style-type: none">- COVID-19 Response Risk Plan- Business Continuity Risk Plan- Clinical Risk Plan- Risk Heat Map
Marketing, Engagement & Strategy	<ul style="list-style-type: none">• The Marketing and Media Update was tabled and noted.
Key Recommendations – Clinical Councils & Community Advisory Committees	<ul style="list-style-type: none">• The key recommendations from the Clinical Councils and Community Advisory Committees were tabled, considered, and the responses were endorsed.
Upcoming Board Decisions and Events	<ul style="list-style-type: none">• Summary of upcoming Board Decisions and Events was tabled and noted.