

HNECC Board Meeting Executive Summary – 10th October 2016



Meeting name: HNECC Board of Directors

Date: 10/10/2016

Time: 10.00am

Venue: Suite 11, 125 Bull Street, Newcastle

Acknowledgement of Country: Jane Schwager delivered the Acknowledgement of Country

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 8 th August 2016 were accepted as a true and accurate record
Noting and Endorsement of Circular Resolutions	
Chairs Report	<ul style="list-style-type: none"> The Chairs report was tabled and an overview provided. It was noted that it has been an extremely busy period with recent meetings primarily focussed around Health Care Homes.
CEOs Report	<ul style="list-style-type: none"> The CEO Report was tabled and an overview provided. Discussion items included: <ul style="list-style-type: none"> The Hunter Alliance Diabetes work Health Care Homes HNECC development of a Healthy Weight initiative Clinical input mapping Second round of commissioning Declaration of conflicts of interests by Clinical Council and Consumer Advisory Committee members
Community Advisory Committee Remuneration	<ul style="list-style-type: none"> Briefing Paper on the remuneration of Community Advisory Committee (CAC) members was tabled and discussed. The Board were requested to consider and endorse the recommendation that CAC members receive a sitting fee per meeting. <p>MOTION: That the HNECC Board approve the payment of an all inclusive sitting fee for Community Advisory Committee members.</p> <p>Motion unanimously CARRIED</p>
Role of the Clinical Councils and CACs in	<ul style="list-style-type: none"> Briefing Paper regarding the inclusion of Clinical Advisory and Community Advisory Groups in Strategic Planning was tabled and discussed.

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Strategic Planning	<ul style="list-style-type: none"> • It was agreed that there is a need to define the role of HNECC Clinical Councils and CACs in upcoming organisational strategic planning. Discussion as to the most appropriate and effective process for input. The Board agreed that a discussion paper be distributed to each of the Clinical Councils and CACs, outlining key areas of strategic input required and including a summary of HNECC achievements against the current Strategic Plan, for consideration and feedback. • It was agreed that the Chairs from each of the Clinical Councils and CACs would be invited to attend part of the strategic planning session, and be requested to bring the collated feedback from each of their groups for discussion.
Risk Profile & Register	<ul style="list-style-type: none"> • The Board Risk Profile and Register was tabled, reviewed and discussed.
Strategic Plan Update and Tracking	<ul style="list-style-type: none"> • The Strategic Plan Performance Report and Discretionary Funds Report were tabled and noted.
Finance, Audit & Risk (FAR) Committee	<ul style="list-style-type: none"> • Financials as at 31 August and Minutes from the FAR Committee meeting held 16 September were tabled and noted.
Safety, Quality & Performance (SQP) Committee	<ul style="list-style-type: none"> • Report and Minutes from the SQP Committee meeting held 19 September were tabled and noted.
Innovation, Research, Service Design & Population Health (IRSDPH) Committee	<ul style="list-style-type: none"> • Report and Minutes from the IRSDPH Committee meeting held 26 September were tabled and noted.
Remuneration & Governance (RAG) Committee	<ul style="list-style-type: none"> • Minutes from the RAG Committee meeting held 23 September were tabled and noted. • The Board endorsed the appointment of the additional two (2) Directors as recommended by the committee.
Clinical Councils	<ul style="list-style-type: none"> • Reports and Minutes from each of the Clinical Councils were tabled and discussed. • The Board noted the feedback and recommendations received in regards to Healthy Weight initiative, Health Care Homes and commissioning/procurement processes.
Community Advisory Committees	<ul style="list-style-type: none"> • Report and Minutes from the Community Advisory Committees (CACs) were tabled and discussed. • The Board noted the feedback in regards to local Drug and Alcohol services and the NSW Ambulance Alternate Pathways initiative.

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Executive Correspondence	<ul style="list-style-type: none">• Executive Correspondence register was noted.
Commissioning Update	<ul style="list-style-type: none">• Briefing Paper on Commissioning was tabled and discussed.• Discussion around the role of the Clinical Councils and Community Advisory Committees in providing input and feedback in future procurement processes.• The Board discussed risks around probity and conflict of interest concerns. <p>MOTION: That the Board endorses a feedback and input process for Clinical Council and Community Advisory Committee members in the procurement process going forward.</p> <p>Motion unanimously CARRIED</p>