

HNECC Board Meeting Executive Summary – 10th December 2018



Meeting name: HNECC Board of Directors		
Date: 10/12/2018	Time: 9.00am	Venue: Tamworth

Acknowledgement of Country: Jane Schwager delivered the Acknowledgement of Country

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 21 st September 2018 were accepted as a true and accurate record
Chair's Introduction	<ul style="list-style-type: none"> • Feedback was provided on a number of recent activities including the NSW/ACT Council meeting and the National PHN Forum. • The Compassionate Communities model was discussed and it was noted that further information will be provided to the Board in due course.
CEOs Report	<ul style="list-style-type: none"> • The CEO Report was tabled and discussed. • The Health Minister's recent announcement on the extension of Mental Health contracts for a further three (3) years was noted. • The recent All Staff Gathering was discussed and it was advised that a number of videos were shown at the event including messages from GPs and Aboriginal Elders. It was noted that these videos will also be shared with the Board. • There was discussion in relation to improvements in communication and engagement, and the identification and promotion of the PHN going forward.
Strategic Plan Implementation	<ul style="list-style-type: none"> • Briefing Paper on Strategic Plan Implementation and the draft We Will Statements were tabled and discussed. It was noted that the We Will Statements had been drafted and refined following consultations with the Clinical Councils, Community Advisory Committees, and PHN Staff.
Commissioning Principles and Practice Enablers	<ul style="list-style-type: none"> • Briefing Paper on PHN Commissioning – Principles and Practice Enablers was tabled and discussed. • It was advised that the Principles have been developed from the organisation's previous experiences and challenges and will provide a consistent framework for the organisation going forward. • The Board endorsed the HNECC Commissioning Principles and Practice Enablers, with the inclusion of feedback provided, for implementation.
Empowering Our Communities Drought	<ul style="list-style-type: none"> • Briefing Paper on the Empowering Our Communities – Drought Funding Proposal was tabled and a summary of the paper was provided.

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Proposal	<ul style="list-style-type: none"> The Board endorsed the proposed approach to Drought funding distributed and outlined in the paper.
Clinical Council & Community Advisory Committees	<ul style="list-style-type: none"> Briefing Paper on Clinical Council and Community Advisory Committee Commitments from 2019 was tabled and discussed and feedback from the Board was provided. The Board endorsed the recommendations in the Clinical Council and Community Advisory Committee Commitments from 2019 Briefing Paper, with the inclusion of feedback provided.
Constitution Review	<ul style="list-style-type: none"> Briefing Paper on the Constitution Review was tabled and discussed. The Board endorsed the preliminary re-drafting of relevant clauses of the Constitution, with inclusion of the feedback provided, for final legal advice and then decision by the members.
Annual Declaration of ACNC Standard 4	<ul style="list-style-type: none"> Briefing Paper on the ACNC Governance Standard 4: Suitability of Responsible Persons was tabled and discussed. The Board endorsed the process outlined, with regard to making an Annual Declaration that HNECC Limited Responsible Persons are not disqualified from managing a corporation nor disqualified by the ACNC from being a Responsible Person.
Finance Report	<ul style="list-style-type: none"> The Financial Statements for the period ended 31 October 2018 were tabled and endorsed. A summary on the new format of the Finance report was provided and the Corporate Services Executive Manager and the acting Finance Manager/Accountant were acknowledged for their work to date under challenging circumstances.
Risk Report	<ul style="list-style-type: none"> The Risk Report was tabled and noted.
Management and Mitigation of Performance & Business	<ul style="list-style-type: none"> Previously covered.
Key Recommendations – Clinical Councils & Community Advisory Committees	<ul style="list-style-type: none"> Key Recommendations from the Clinical Councils and Community Advisory Committees were tabled and responses were reviewed and endorsed by the Board.

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Board Committee Key Issues	<ul style="list-style-type: none">• Feedback was provided from the Hunter New England Rural Clinical Council. Main discussion items included communication to GPs in the area, single entry portal for Mental Health Services, and the promotion of HealthPathways in the NENW region.• Feedback was provided from the Hunter Metro Clinical Council with regards to the identification of a suitable low value health care initiative.
Upcoming Board Decisions and Events	<ul style="list-style-type: none">• Summary of upcoming Board Decisions and Events was tabled and noted.
Correspondence	<ul style="list-style-type: none">• Executive Correspondence was tabled and noted.