

HNECC Board Meeting Executive Summary - 17th June 2016



Meeting name: HNECC Board of Directors		
Date: 17/06/2016	Time: 12.30pm	Venue: 159b The Entrance Road, Erina

Acknowledgement of Country: Jane Schwager delivered the Acknowledgement of Country

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 11 th April 2016 were accepted as a true and accurate record Motion unanimously CARRIED
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Noting and Endorsement of Circular Resolutions

The Board endorsed the following Circular Resolution approved on 17 May 2016:

That HNECC approves the Schedule Variation: Indigenous Australians' Health Programme

Chairs Report	<ul style="list-style-type: none"> Chairs Report was tabled and reviewed. Feedback from the visit to Pinnacle Health was provided and it was noted that their sophistication in data collection and approach to service improvement is particularly impressive. Discussion as to the establishment of the NSW PHN Council and the role of the group.
CEOs Report	<ul style="list-style-type: none"> The CEO Report was tabled and an overview provided. Discussion items included: <ul style="list-style-type: none"> PHN increased responsibilities and workload, core objectives and deliverables of the organisation Development of a high level activity summary HNECC draft 12 month achievements The Hunter Alliance Diabetes workstream and model of care implementation The draft Mental Health Plan Health Care Homes Commissioning progress, issues and learnings Feedback received and issues raised from the New England North West area in relation to the commissioning process and outcomes in Mental Health programs
Aboriginal Community Engagement & Advisory Model	<ul style="list-style-type: none"> Briefing Paper on the Aboriginal Community Engagement and Advisory Model was tabled and discussed. <p>MOTION: That HNECC approve the establishment of a HNECC Aboriginal Advisory Committee with links to the existing HNECC sub-regional Community Advisory Committees.</p> <p>Motion unanimously CARRIED</p>

Release Date: 18 July 2015
Last Review: 18 July 2015

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Risk Profile & Register	<ul style="list-style-type: none"> The Board Risk Profile and Register was tabled and reviewed.
Strategic Initiatives and Stakeholder Engagement	<ul style="list-style-type: none"> Briefing Paper on HNECC strategic initiative and stakeholder engagement activities was tabled and discussed. Discussion as to whether surveys are the best methodology for GP feedback. It was agreed that surveys should be combined with face to face focus sessions and utilisation of the PSDO team. It was also agreed that Allied Health should be included in the Engagement Strategy.
Chronic Disease	<ul style="list-style-type: none"> Briefing Paper on the Chronic Disease Working Group (CDWG) was tabled and an overview was provided. It was advised that the proposed primary care model has a prevention focus and will be substantially different to the Federal Government PHCAG National Health Care Homes trials, which focusses on patients that have already been diagnosed with a chronic disease. <p>MOTION: That HNECC Board approve the conceptual stage of the proposed Chronic Disease Working Group Primary Care model.</p> <p>Motion unanimously CARRIED</p>
Strategic Plan Update and Tracking	<ul style="list-style-type: none"> The Strategic Plan Performance Report and Discretionary Funds Report were tabled and noted.
Finance, Audit & Risk (FAR) Committee	<ul style="list-style-type: none"> Financials as at 31 May were tabled, reviewed and noted. Briefing Paper on the HNECC financial year end date was tabled and reviewed. <p>MOTION: That the Board resolve that the first financial year of HNECC Limited operate from 20 February 2015 to 30 June 2016 under S323D of the Corporations Act 2001.</p> <p>Motion unanimously CARRIED</p>
Safety, Quality & Performance (SQP) Committee	<ul style="list-style-type: none"> Report and Minutes from the SQP Committee meeting held 30 May were tabled and noted.
Innovation, Research, Service Design & Population Health (IRSDPH) Committee	<ul style="list-style-type: none"> Report and Minutes from the IRSDPH Committee meeting held 23 May were tabled and noted.
Remuneration & Governance (RG) Committee	<ul style="list-style-type: none"> Report and Minutes from the RG Committee meeting held 3 June were tabled and noted. Briefing Paper on Board Recruitment & Membership was tabled and discussed. <p>MOTION: That the Board proceeds with the recruitment of two (2) further Board Directors with Boardroom Partners, with the</p>

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	<p>inclusion of Aboriginal Culture and Community Engagement as skill requirements.</p> <p>Motion unanimously CARRIED</p> <ul style="list-style-type: none"> The RG Committee recommended to the Board that a dedicated and facilitated discussion on Membership be included in a dedicated Strategic Planning session. The Board endorsed the recommendation.
Clinical Councils	<ul style="list-style-type: none"> Reports and Minutes from the Clinical Councils were tabled and noted. The different approaches by the three (3) Clinical Councils was discussed along with the process for progressing ideas or initiatives as identified by the Councils. It was advised that some proposals may add value to an already funded program, whilst other proposals will need to be presented to the Board for consideration. It was agreed that all proposals will be reviewed, actioned and feedback provided.
Community Advisory Committees	<ul style="list-style-type: none"> It was noted that the Central Coast CAC is a joint committee with CCLHD and the Terms of Reference are currently being reviewed to reflect this. It was advised that meeting locations will rotate between the CCLHD and HNECC.
Executive Correspondence	<ul style="list-style-type: none"> Executive Correspondence register was noted.