



## One PIP QI Quarter - Quality Improvement Record

### GOAL SETTING

**NOTE:** This document can be used for **ONE** "Practice Incentive Payment Quality Improvement (PIP QI)" Quarter

**This record can also be used to assist with preparation for RACGP Accreditation**

Practice name:

PIP QI Quarter:

Record completed by:

Date:

### Focus Area & Aim | What are you trying to achieve? | What is your goal?

Use **Specific, Measurable, Achievable, Relevant, Time-based, Agreed (S.M.A.R.T.A)** goals.

*Example: Our practice would like to increase clinical coding/recording of smoking status, weight, alcohol intake and physical activity in each patient's clinical record within the next 3/6/9/12 months.*

Increase the proportion of patients who have a mental health diagnosis recognised by the PenCS software in their patient file.

### What are the ways that you can review and measure the activity?

*Example: The practice nurse can use the Primary Health Network practice dashboard (or run a CAT 4 report in PEN CS) to observe the baseline data. This can be reviewed at monthly intervals and at the end of the PIP QI Quarter.*

*\*PCIO TIP\* insert image of baseline data or scan dashboard report and attach to this document. Your PCIO can help with this if you need.*

Decrease in number of patients listed in the 'indicated mental health with no diagnosis' report in Cleansing CAT4 so that the number is 0 within 6months time. Review PHN dashboard.

### IDEAS | What activities and changes can you make to help you reach your GOAL?

Develop ideas that you would like to test towards achieving your goal. Use the **S.M.A.R.T.A** approach when developing your ideas.

*Example: By August 2021, record 100% allergy status for all active patients.*

#### Idea 1.

Review Cleansing CAT4 per GP to create list of patients that have indicated mental health with no diagnosis. Print off 10 patients per GP per fortnight to review starting from <insert date here>. Continue until list completed. Alternatively, can use Topbar prompt.  
**Tip** - search 'indicated conditions report details' on the [PenCS website](#) to find more information. To find out more information on using Topbar prompts in recipes please search Topbar prompts on the [PenCS website](#).

#### Idea 2.

Turn off free text in medical software to ensure all diagnoses are picked up by the CAT4 software by <insert date here>. Configure user options to help maintain data quality.

#### Idea 3.

Clinical team member to complete a bulk clean up of free text diagnosis by <insert date here>  
**Tip** - search 'bulk clean up' on the [PenCS website](#) to find more information.



## Quality Improvement Record

### Plan, Do, Study, Act (PDSA) Cycle

<p><b>IDEA</b> <i>(From page 1)</i></p>	<p>Review Cleansing CAT4 per GP to create list of 10 patients that have indicated mental health with no diagnosis. List to be distributed and acted upon prior to the next clinical meeting.</p>
<p><b>PLAN</b> <i>Who is going to undertake this activity? When are they going to do it? What resources/software will they need?</i></p>	<p><b>Who:</b> Practice nurse and/or practice manager</p> <p><b>When:</b> &lt;insert date here&gt;</p> <p><b>Where:</b> Practice computer with CAT4 installed</p> <p><b>Data to be collected:</b> Number of patients, per GP, in Cleansing CAT4 with 'likely indicated mental health with no diagnosis'.</p> <p><b>Data predictions:</b> Predict that approximately 30patients will have indicated mental health but no diagnosis.</p>
<p><b>DO (DID)</b> <i>Was the plan executed? Were there any unexpected events or problems? Record data.</i></p>	<p>Clinical meeting was held on &lt;insert date here&gt; and GPs were informed of the plan to review patients with indicated mental health with no diagnosis. GPs were invited to propose number of patients they could review per fortnight.</p> <p>Cleansing CAT4 was used to print list of 10 patients per GP with 'likely indicated mental health with no diagnosis'.</p> <p>Lists were given to each GP on Monday &lt;insert date here&gt; to be reviewed and completed prior to the next meeting. Outcome was discussed at the following clinical meeting.</p>
<p><b>STUDY</b> <i>Review actions and reflect on outcome. Compare to predictions</i></p>	<p>4/6 GPs were able to completely review their list, and the remaining 2, were able to partially review their list.</p>
<p><b>ACT</b> <i>What now? What will you take forward? What is the next step?</i></p>	<p>At clinical meeting it was decided that a Topbar prompt would be used to create reminder for GPs to review for likely mental health diagnosis when in a patients file. All other Topbar prompts were turned off so they could focus on this one activity.</p>