



Practice Management & MBS

| Focus area | To identify opportunities to improve financial viability working within the MBS framework | |
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| Why focus on this? | Quality improvement ideas | Resources |
| <p>Practice Managers identify area's & opportunities within the practice to provide high quality care & improvement in a financially sustainable way, working within the MBS framework.</p> <p>In the 'Guide to the potentially preventable hospitalisations indicator in Australia', the Australian Institute of Health and Welfare have stated that, 'Hospitalisation could have potentially been prevented through the provision of appropriate preventative health interventions and early disease management in primary care and community-based care settings.'</p> | <ul style="list-style-type: none"> • Regularly review and manage practice systems and processes. • Monitor the financial outcomes for the practice on a regular basis & use strategies to remediate any shortfalls (The PHN has tools to assist the practice to achieve this). • Establishing systematic MBS monitoring & review processes to ensure compliance to maximise financial opportunities for the practice. • Have monthly clinical and all team member meetings scheduled in the ongoing appointment book. • Engage the general practice team to develop and maintain an effective recall and reminder system. • Appoint and educate a team member who has the primary responsibility for leading quality improvement systems and processes. Document the responsibilities of this role in the position description. • Ensure patient waiting time is used to engage them in developing their understanding of their own health journey. • Document the established and ongoing external partnerships and relationships the practice has, to support patient care. • Provide ongoing professional development opportunities to staff. | <p>The 10 Building Blocks of High Performing Primary Care</p> <p>RACGP Standards for general practice (5th edition)</p> <p>Potentially preventable hospitalisations</p> <p>The MBS Quality Framework</p> |