

# HNECC Board Meeting Executive Summary – 14<sup>th</sup> October 2019



<b>Meeting name: HNECC Board of Directors</b>		
<b>Date:</b> 14/10/2019	<b>Time:</b> 10.00am	<b>Venue:</b> PHN Erina

## Acknowledgement of Country – Jane Schwager

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 12 <sup>th</sup> August 2019 were accepted as a true and accurate record
Chair's Introduction	<ul style="list-style-type: none"> <li>It was advised that a workshop has been scheduled, to discuss emerging issues in relation to the rural health workforce.</li> <li>Feedback was provided from the recent PHN National Forum and it was advised that excellent presentations were given by Professor Murphy (rural workforce) and Caroline Gullery (Executive Director Canterbury DHB, NZ).</li> </ul>
CEOs Report	<ul style="list-style-type: none"> <li>The CEO Report was tabled, and the current key strategic issues for the PHN were noted as:               <ul style="list-style-type: none"> <li>Rural workforce, bushfires and drought</li> <li>Introduction of the QI PIP</li> <li>Aboriginal Health</li> <li>Central Coast GP Incentive Fund</li> </ul> </li> <li>The issues around rural workforce were discussed and it was noted that workforce shortages are not exclusive to General Practitioners, with workforce shortages issues identified across the board, including nursing and allied health clinicians.</li> <li>There was discussion around the number of workforce / registrar positions that remain unfilled in the New England region. It was noted that the current drought is not just impacting on farmers but is also affecting the whole of the community negatively.</li> <li>It was advised that the PHN will be opening applications for the second round of the Empowering Our Communities drought grants on Friday, 25 October 2019.</li> </ul>
Indigenous Health Funds Commissioning	<ul style="list-style-type: none"> <li>Briefing Paper on Indigenous Health Funds Commissioning was tabled and endorsed.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses:</p> <ol style="list-style-type: none"> <li>The development of HNECC's approach to the commissioning of services for Aboriginal and Torres Strait Islander people in line with the Board approved approach to Aboriginal Health.</li> <li>The principle of recognising that Aboriginal and Torres Strait Islander people access Indigenous-specific and /or non-Indigenous health services, depending on a range of factors. HNECC supports all communities and providers to work with collective</li> </ol>

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	<p>accountability towards closing the gap in life expectancy, in line with current Board policy.</p> <p><b>Motion unanimously CARRIED</b></p>
Indigenous Health Measures and Metrics	<ul style="list-style-type: none"> <li>Briefing Paper on Indigenous Health Measures and Metrics was tabled and discussed, and it was agreed that the move towards a balanced scorecard approach is the right direction for the PHN.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses the further development of a set of measures and metrics of Aboriginal Health performance for HNECC PHN.</p> <p><b>Motion unanimously CARRIED</b></p>
Approval of Annual Financial Statements	<ul style="list-style-type: none"> <li>Briefing Paper on the Annual Financial Statements for the year ended 30 June 2019 was tabled, along with the Annual Financial Statements, the PKF Closing Report, and the Management Representation Letter.</li> <li>It was advised that the Finance, Audit, and Risk Committee have reviewed the statements and are recommending the signing and adoption of the statements and report.</li> </ul> <p><b>MOTION:</b> That the HNECC Board:</p> <ol style="list-style-type: none"> <li>Approves the Annual Financial Statements for the year ended 30 June 2019 for signing and adoption.</li> <li>Endorses two (2) Directors to sign the Directors' Report.</li> <li>Endorses two (2) Directors to sign the Directors' Declaration.</li> </ol> <p><b>Motion unanimously CARRIED</b></p>
Strategic Performance Measures	<ul style="list-style-type: none"> <li>Briefing Paper on the reporting format for the Board Key Strategic Performance Indicators was tabled along with the draft Board Strategic Scoreboard.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses the reporting format for the Board Key Strategic Performance Indicators for 2019.</p> <p><b>Motion unanimously CARRIED</b></p>
Finance Report	<ul style="list-style-type: none"> <li>The Financial Statements for the period ended 30 September 2019 were tabled and a summary was provided.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses the Financial Statements for the period ended 30 September 2019.</p> <p><b>Motion unanimously CARRIED</b></p>
Risk and Compliance Report	<ul style="list-style-type: none"> <li>The Risk and Compliance Report was tabled and reviewed.</li> </ul>

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Marketing, Engagement & Strategy	<ul style="list-style-type: none"> <li>• The Brand Identity Development update was tabled, and the Brand Council Internal Diagnostic report was discussed. It was advised that the feedback from the workshop has been extremely positive from all attendees and the atmosphere at the workshop was very positive.</li> <li>• It was advised that the outcomes on the Branding Identity project will be presented to the Board for approval at the December Board meeting.</li> <li>• The Marketing and Media Update was tabled and noted.</li> </ul>
Key Recommendations – Clinical Councils & Community Advisory Committees	<ul style="list-style-type: none"> <li>• The key recommendations from the Clinical Councils and Community Advisory Committees were tabled, discussed and responses endorsed.</li> </ul>
Board Committee Key Issues	<ul style="list-style-type: none"> <li>• Nil noted.</li> </ul>
Upcoming Board Decisions and Events	<ul style="list-style-type: none"> <li>• Summary of upcoming Board Decisions and Events was tabled and noted.</li> </ul>
Business Without Notice	<ul style="list-style-type: none"> <li>• The Empowering Our Communities document was discussed as it was agreed that this is a great project and story and should be shared broadly as a media release at both a State and National level.</li> <li>• Belinda Guest was acknowledged for her contribution to the PHN.</li> </ul>