

HNECC Board Meeting Executive Summary – 9th December 2019



Meeting name: HNECC Board of Directors		
Date: 09/12/2019	Time: 10.00am	Venue: PHN Tamworth

Acknowledgement of Country – Jane Schwager

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 14 th October 2019 were accepted as a true and accurate record
Chair's Introduction	<ul style="list-style-type: none"> • Feedback was provided from the recent All Staff Gathering. It was advised that Staff reflections from the event have all been extremely positive and the PHN has developed a great Staff culture which is a credit to the organisation. • A summary of the key discussion items from the NSW/ACT PHN Council meeting was provided. • It was noted that a paper providing an update on the Rural Workforce Strategy will be tabled later in the meeting.
CEOs Report	<ul style="list-style-type: none"> • The CEO Report was tabled, and Board members were welcomed to the new PHN Tamworth office. • Current key strategic issues for the PHN were noted as: <ul style="list-style-type: none"> - Rural Workforce - Productivity Commission draft report on Mental Health - Bushfire Response - eReferral Strategy - Brand Identity • The Healthy Weight Initiative was discussed and it was advised that the RCT component will conclude in March 2020.
Brand Identity	<ul style="list-style-type: none"> • A presentation from the Brand Council was provided. • It was requested that some further options be developed for consideration by the Board at the February 2020 Board meeting.
Whistleblowing Policy & Modern Slavery Statement	<ul style="list-style-type: none"> • Briefing Paper on the Whistleblowing Policy and Modern Slavery Statement was tabled and the recommendations were endorsed. <p>MOTION: That the HNECC Board endorses:</p>

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	<ol style="list-style-type: none"> 1. The Whistleblowing Policy as tabled 2. The actions proposed in relation to the Modern Slavery Statement <p>Motion unanimously CARRIED</p>
Strategic Planning & Clinical Council / CAC involvement	<ul style="list-style-type: none"> • Briefing Paper on Strategic Planning and Clinical Council / Community Advisory Committee involvement was tabled and endorsed.
Productivity Commission Draft Report on Mental Health	<ul style="list-style-type: none"> • Briefing Paper on the HNECC Response to the Productivity Commission draft report on Mental Health was tabled and a summary of the draft HNECC response was provided. It was noted that responses must be submitted by 23 January 2020. <p>MOTION: That the HNECC Board endorses the submission of an HNECC response to the Productivity Commission draft report on Mental Health.</p> <p>Motion unanimously CARRIED</p>
Rural Workforce	<ul style="list-style-type: none"> • Briefing Paper on the Rural Workforce Development was tabled and a summary of the work to date was provided.
eReferral SeNT Everytime	<ul style="list-style-type: none"> • Briefing Paper on the HNE eReferral SeNT Everytime strategy was tabled a summary was provided.
Board Strategic Scorecard	<ul style="list-style-type: none"> • The Board Strategic Scorecard was tabled and noted.
Finance Report	<ul style="list-style-type: none"> • The Financial Statements for the period ended 31 October 2019 were tabled and a summary was provided. <p>MOTION: That the HNECC Board endorses the Financial Statements for the period ended 31 October 2019.</p> <p>Motion unanimously CARRIED</p>
Risk and Compliance Report	<ul style="list-style-type: none"> • The Risk and Compliance Report was tabled and reviewed. • It was advised that a new internal risk assessment schedule will commence in 2020.
Marketing, Engagement & Strategy	<ul style="list-style-type: none"> • The Marketing and Media Update was tabled and noted.

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Key Recommendations – Clinical Councils & Community Advisory Committees	<ul style="list-style-type: none">• The key recommendations from the Clinical Councils and Community Advisory Committees were considered and endorsed.
Board Committee Key Issues	<ul style="list-style-type: none">• Nil noted.
Upcoming Board Decisions and Events	<ul style="list-style-type: none">• Summary of upcoming Board Decisions and Events was tabled and noted.